

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
4	02/14/11	Open	Action	02/01/11

Subject: Approving 2nd Amendment to Personal Services Contract (Glenn Keema)

ISSUE

Whether or not to approve the Second Amendment to the Temporary Employment Contract with Glenn Keema for video systems and fiber optics planning and installation services.

RECOMMENDED ACTION

Adopt Resolution No. 11-02-_____, Approving the Second Amendment to the Contract for Personal Services – Information Technology – VICE Project with Glenn Keema.

FISCAL IMPACT

Budgeted:	Yes	This FY:	\$ 75,000
Budget Source:	Capital	Next FY:	\$ 0
Funding Source:	Federal FY 08 Transportation Security Grant Program	Annualized:	\$ 75,000
Cost Cntr/GL Acct(s) or Capital Project #:	H015.21GN-00-INST & G045 VICE: Video & Infrastructure Communications Enhancements	Total Amount:	\$ 75,000
Total Budget:	\$ 467,300		

DISCUSSION

RT entered into a contract with Glenn Keema on July 22, 2010 with a not-to-exceed amount of \$50,000. On September 17, 2010, RT entered into a First Amendment with Mr. Keema to increase his hourly compensation by \$20 per hour, to \$50 per hour. Due to a decrease in project staffing in September, 2010, the \$20 per hour increase was determined to be revenue-neutral.

Mr. Keema is providing planning and installation services for RT’s federally-funded video and fiber optics system implementation project. The scope of this project is focused on the installation of security cameras at light rail stations to enhance RT’s video surveillance system. The project scope also includes installation of fiber optic “laterals” to connect light rail stations not yet served by RT’s high-speed fiber optic communications backbone, extension of the fiber optic backbone, and the installation of Passenger Information Signs. This amendment is necessary because the total consideration under the Contract will soon be exhausted and the project’s work is not yet complete.

The California Emergency Management Agency, which administers Federal Transit Security Grant Program (TSGP) funds in California, has communicated to RT that TSGP funds may not be used

Approved:

Presented:

FINAL 2/8/11

General Manager/CEO

IT Project Coordinator

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to replace the salary of existing RT personnel currently funded through RT's operating budget. Instead, RT is required to use the funds to pay for a new hire or an outside consultant to do the work. These conditions are documented in the U.S. Department of Homeland Security's 2006 Financial Management Guide, pages 15-16. Staff recommends that the Board approve the Second Amendment to the Contract to increase the not-to-exceed amount of the Contract by \$75,000, from \$50,000 to \$125,000. A subsequent amendment may be required for Mr. Keema if the sunset date of the grant is extended by CalEMA.

RESOLUTION NO. 11-02-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

February 14, 2011

APPROVING THE SECOND AMENDMENT TO THE CONTRACT FOR PERSONAL SERVICES – INFORMATION TECHNOLOGY – VICE PROJECT WITH GLENN KEEMA

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Second Amendment to the Contract for Personal Services – Information Technology – VICE Project between Sacramento Regional Transit District, therein referred to as “RT”, and Glenn Keema, therein referred to as “Contractor,” whereby the Contract not-to-exceed amount is increased by \$75,000, from \$50,000 to \$125,000, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Second Amendment.

DON NOTTOLI, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary